

# ~ PLYMOUTH BOARD OF SELECTMEN ~

**TUESDAY, JUNE 3, 2014**

TOWN HALL, MAYFLOWER ROOM

The Selectmen held a meeting on Tuesday, June 3, 2014 at 6:00 p.m. at Town Hall in the Mayflower Room.

Present: Kenneth A. Tavares, Chairman  
Anthony F. Provenzano Jr., Vice Chairman  
John T. Mahoney Jr.  
Mathew J. Muratore  
Sean P. Page

Melissa Arrighi, Town Manager  
Michael Galla, Assistant Town Manager

## **CALL TO ORDER**

Chairman Tavares called the meeting to order at 6:00 p.m.

## **EXECUTIVE SESSION**

On a motion by Selectman Muratore, seconded by Selectman Mahoney, the Board voted to enter an Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Paragraph 3, to discuss strategy with respect to collective bargaining; Paragraph 4, to discuss the deployment of security personnel or devices; and Paragraph 6, to consider the purchase, exchange, lease, or value of real property, as an open meeting on these matters may have a detrimental effect on the negotiating position of the body. By roll call: Muratore – yes, Mahoney – yes, Provenzano – yes, Page – yes, and Tavares – yes.

Chairman Tavares indicated that the Board would reconvene in open session, following Executive Session.

## **RETURN TO OPEN SESSION**

Chairman Tavares reconvened the meeting in open session at 7:15 p.m. and led the Pledge of Allegiance.

## **TOWN MANAGER'S REPORT**

**Online Auction** – Town Manager Melissa Arrighi was pleased to report that the Procurement Division has opened the Town's first online auction of surplus vehicles, via

[www.publicsurplus.com](http://www.publicsurplus.com). Depending on the outcome of the live auction, she explained, the Town may still schedule a live public auction, to sell the backlog of all other surplus and unclaimed items.

**Plymouth, UK “History Week Live” Event** – Both Ms. Arrighi and Chairman Tavares talked about the Town’s participation in Plymouth, United Kingdom’s “History Week Live” event, during which Chairman Tavares spoke with Plymouth, UK City Council Leader Tudor Evans, live via Skype. The event, Chairman Tavares explained, was held to celebrate the 100<sup>th</sup> anniversary of the merger of the three communities that now form the City of Plymouth, UK. Chairman Tavares noted that the conversation—made possible via Skype connection at PACTV’s studios—was broadcast live at the community-wide event, held at the Drake Circus Shopping Centre in Plymouth, UK.

**Fee Exemptions** – Ms. Arrighi discussed the Board of Selectmen’s policy on fee exemptions, noting that, in 2009, the Board established a formal policy that the Town would not grant fee exemptions, regardless of tax exempt status. The intent behind the policy, she explained, was to avoid placing the Town in the precarious position of comparing and determining which organizations or entities are worthy of an exemption. Considering the importance of non-profit organizations to the community, however, Ms. Arrighi indicated that the Town may be able to work with non-profit groups on payment plans or forms of in-kind services that will help to ease the burden of municipal fees. For example, she noted, the Plymouth Housing Authority has requested an exemption from municipal service fees. Though the request cannot be fulfilled (based on the “No-Fee-Exemptions” policy), she said, the Town is trying to work with the Housing Authority to see if there is a way to help the organization with waste disposal options.

**Flag Day / National Anthem** – Ms. Arrighi Mel invited Plymouth resident Dottie Belanger to speak about her plans to organize a special event for this year’s Flag Day (June 14<sup>th</sup>).

Dottie Belanger, a retired teacher from the Plymouth Public School System, informed the Board and the public of an event that she is organizing in honor of the 200<sup>th</sup> birthday of the National Flag (1814-2014). The Smithsonian, she explained, is putting together a nationwide, simultaneous “singalong” at 4:00 p.m. Eastern Standard Time to reunite the penning of the original lyrics of the National Anthem with the 1814 flag. Ms. Belanger noted that, in honor of the event, she has organized a chorus of 40 citizens to represent America’s Hometown in singing the National Anthem on the grounds of the Plymouth Public Library on June 14, 2014 at 4:00 p.m. She encouraged those wishing to attend or participate in the event to arrive by 3:45 p.m.

**Appointment of Human Resources Director** – Ms. Arrighi announced that she has appointed Cindy DePina to the position of Human Resources Director for the Town. Ms. DePina, who holds a Bachelor’s Degree in Human Resources Management and has over five years of experience in the municipal human resources field, was unanimously recommended for the position by the Town’s internal search committee, she noted. Ms. Arrighi indicated that Ms. DePina will start her service with the Town on Monday, June 23, 2014.

**Fall Annual Town Meeting** – Ms. Arrighi informed the public that the 2014 Fall Annual Town Meeting will be held on Saturday, October 18, 2014.

**Police Department Street Crimes Unit** – Ms. Arrighi spoke of the concerns that Town officials and residents have expressed regarding a notable increase in the street-level drug trade. The heroin epidemic that has spread throughout the South Shore, she explained, has become a quality-of-life issue for local communities. To address this concerning issue, she explained, Senate President Therese Murray has assisted the Town with the allocation of \$100,000 in the state’s Fiscal Year 2015 Budget for the creation of a Street Crimes Unit within the Plymouth Police Department. Ms. Arrighi provided an overview of the proposed function of the Street Crimes Unit, which will work collaboratively with other local and regional law enforcement agencies to disrupt the local drug trade. The Street Crimes Unit will be filled by internal candidates, she noted, and the positions vacated by the reassignment will be backfilled at the Fall Town Meeting.

**Local Cable Access Coverage of High School Graduations** – Ms. Arrighi informed the public that the Plymouth North and Plymouth South High School graduations will be broadcast on the Plymouth Education Channel: Channel 14 on Comcast and Channel 45 on Verizon. The Plymouth North graduation will take place at 9:30 a.m., and the Plymouth South graduation will take place at 1:30 p.m.

**Enforcement of Parking Regulations on White Horse Beach** – Ms. Arrighi reported that the Police Department began stepping up its enforcement of parking regulations in the White Horse Beach area, starting on Memorial Day Weekend. In the past few weeks, she explained, the Police Department has allowed White Horse Beach residents to become familiar with the new parking signage that was installed along Taylor Avenue, but, based on the requests made by many White Horse Beach residents, it is time to begin enforcement.

Ms. Arrighi added that, in addition to parking enforcement, she is looking into long-term solutions to the management of White Horse Beach, noting that she has spoken with the Director of Marine & Environmental Affairs about the possibility of crafting an article for Town Meeting for the authoring of a Beach Management Plan for White Horse Beach. The Town, she noted, could consider pursuing such options for White Horse Beach as: hiring additional Natural Resource Officers to assist with the management of the beach; undertaking a beach nourishment program; and constructing a walkway over the dunes for access from the beach to the forthcoming bathroom facility project.

## **LICENSES**

### **ONE DAY ALL ALCOHOL LIQUOR LICENSE\***

On a motion by Vice Chairman Provenzano, seconded by Selectman Muratore, the Board voted to grant a One Day All Alcohol Liquor License to the following applicant, for the event detailed, below. Voted 5-0-0, approved.

- ❖ **Thomas Jaeger / Eel River Beach Club** (110 Warren Avenue) requested a One Day All Alcohol Liquor License for events that will be held at the Beach Club on the following days: from 6:00 p.m. to 10:00 p.m. on June 20, 2014, and from 7:00 p.m. to 11:00 p.m. on July 19, 2014. Liquor liability will be in place before the licenses are released.

\*One day liquor licenses shall automatically cover the day before and the day after the event for the purpose of proper delivery, storage and disposal of alcoholic beverages purchased.

### **PEDI-CAB OPERATOR (NEW)**

On a motion by Selectman Muratore, seconded by Selectman Mahoney, the Board voted to grant a Pedi-Cab Operator License to each of the following individuals (listed below). Voted 5-0-0, approved.

- ❖ **For Plymouth Pedicab** (4 Freedom Street, Michael Tubin, Owner)
  - Christopher Holland 110 Old Washington Street, Pembroke
  - Thomas Sarles 838 West Street, Duxbury
  - Peter Hermansen 13 Orchard Avenue, Kingston
  - Lisa Drennan 3 Sandy Lane, Pembroke

Issuance of above licenses is subject to review of the requisite CORI Background Check.

### **VEHICLE FOR HIRE OPERATOR (NEW)**

On a motion by Vice Chairman Provenzano, seconded by Selectman Mahoney, the Board voted to grant a Vehicle for Hire Operator License to the following individual, as detailed, below. Voted 5-0-0, approved.

- ❖ **For Cardinal Transportation, LLC d/b/a Pilgrim Taxi**
  - Gregory Middlemiss 130-1 Camelot Drive

Issuance of above licenses is subject to review of the requisite CORI Background Check.

### **CHANGE OF MANAGER (LIQUOR)**

On a motion by Vice Chairman Provenzano, seconded by Selectman Muratore, the Board voted to approve a Change of Manager for the following holder of a Liquor License, as detailed, below. Voted 5-0-0, approved.

- ❖ **OS Golf Management LLC** requesting a Change of Manager from Drew Ford to Lloyd Gillespie, III for the establishment's three licensed facilities at 35-39 Doublebrook, 43 Doublebrook, and 47 Doublebrook. Background check shows no basis for denial.

## **POLE PETITION**

On a motion by Selectman Muratore, seconded by Vice Chairman Provenzano, the Board voted to approve the following Pole Petition submitted by NSTAR. Voted 5-0-0, approved.

### **❖ NSTAR Petition 1998682**

One petition covering the installation of two (2) manholes and underground cable and conduit locations on Cushman Road in Plymouth. This construction is necessary to upgrade the existing system to enhance reliability. Approval is to be granted with the conditions set forth by the Engineering Department and the Town Manager.

## **ADMINISTRATIVE NOTES**

**Mandatory Outdoor Watering Restriction** – The Board voted to implement a Mandatory Outdoor Watering Restriction, effective immediately, which shall limit outdoor watering to no more than 60 minutes per day, as recommended by the Department of Public Works. Under this restriction, odd numbered homes shall be permitted to use outdoor water for 60 minutes on odd days, and even numbered homes shall be allowed to use 60 minutes of water on even days. Watering is permitted between the hours of 5:00 a.m. to 7:00 a.m. and 5:00 p.m. to 7:00 p.m.

**Right of First Refusal** – The Board voted to decline its Right of First Refusal on a portion of Chapter 61-classified land situated on Pinehills Drive containing approximately 10,455.13 square feet, more or less, identified as Lot 10-549 shown on a plan entitled “Pinehills Drive at Pinehills in Plymouth Massachusetts Plan of Land”, dated March 11, 2014, prepared by Tetra Tech, and recorded with the Plymouth County Registry of Deeds as Plan No. 123 of 2014 in Plan Book 58, Page 598.

## **PUBLIC COMMENT**

Gerald Sirrico, Town Meeting Representative for Precinct 3, brought forth a concern regarding the center-line pavement markings on South Street, in the section between Pleasant Street and Mount Pleasant Street. Though the DPW has repainted the markings in recent years, he said, the markings have already faded. As such, Mr. Sirrico asked that the DPW repaint the center line markings on South Street with more durable, thermal marking material.

Chairman Tavares asked that staff refer the request to the DPW and provide a follow-up response to Mr. Sirrico.

Richard Barbieri, Town Meeting Representative for Precinct 3, informed the Board that the wooden guard railings adjacent to the World War I Bridge over Town Brook on Main Street Extension are rotted. In addition, he said, there appear to be cracks in the bridge

abutment, itself. Mr. Barbieri was unsure whether these were matters that fall under the jurisdiction of the state, or whether the Town has direct supervision of this area.

Chairman Tavares asked that staff refer the request to the DPW and provide a follow-up response to Mr. Sirrigo (who serves as the chairman of the Town Meeting Members representing Precinct 3).

Mr. Sirrigo returned to the podium with additional requests related to matters within Precinct 3. He noted his observation that the newly-reconstructed rotary on Water Street appears to be too narrow for large trucks and plows. In addition, Mr. Sirrigo relayed concerns, which were issued to him by downtown business owners, that the number of construction projects underway in the downtown/waterfront area is affecting business. Mr. Sirrigo also asked if the Town was aware of the traffic back-up that the new dismissal procedure at Nathaniel Morton Elementary School appears to be causing on Union Street.

Mr. Sirrigo then provided a brief update on the work being done by the Stephens Field Planning & Design Committee to make recommendations on the final design of the recreation area. The Town Meeting Members of Precinct 3 have been very active in this process, he said, and the project looks as if it is shaping-up to be very exciting. Mr. Sirrigo also noted that the members of Precinct 3 are looking forward to the installation of traffic signals at the intersection of Sandwich Street and South Street.

Ms. Arrighi responded to Mr. Sirrigo's inquiry about the new rotary on Water Street. She acknowledged the concerns that have been expressed by some who believe that the width of the new rotary will not accommodate large vehicles, but she affirmed that the DPW has reviewed the engineering plans to confirm that the design is accurate.

Chairman Tavares noted that the Town is aware of traffic issues on Union Street.

Jeff Metcalfe, who appeared before the Board on behalf of the Simes House Foundation, announced that the Foundation has officially acquired St. Catherine's Chapel Park. As part of efforts to maintain the park, he said, the Simes House Foundation will host a volunteer clean-up on Saturday, June 7, 2014. Mr. Metcalfe encouraged those wishing to volunteer to arrive at the park at 9:00 a.m. with rakes and wheel barrows.

Everett Malaguti II of Precinct 1 informed the Board that his father recently observed many residents disposing of their trash in regular trash bags—not the Town's required orange bags—at the Manomet Transfer Station. In addition, Mr. Malaguti indicated that his father observed the Town's Transfer Station staff allowing this practice. When confronted, he said, staff (allegedly) indicated that the Town Manager would not allow them to distribute the orange bags at the Transfer Station.

## **UPDATE ON THE JULY 4<sup>TH</sup> PARADE & FIREWORKS EVENTS**

Chairman Tavares introduced a presentation from July 4 Plymouth, Inc. on plans for the July 4<sup>th</sup> parade & fireworks events. Chairman Tavares, who serves as a member of July 4

Plymouth, Inc., noted that the committee has asked Senate President Therese Murray to be the Grand Marshal of the 2014 parade, in honor of her service and achievements as the first woman elected as President of the Massachusetts Senate.

Jeff Metcalfe resumed the presentation with details on the parade and fireworks events, as well as the information that is available through July 4 Plymouth, Inc.'s website, [www.july4plymouth.com](http://www.july4plymouth.com). To date, he reported, July 4 Plymouth, Inc. has reached approximately 57% of its fundraising goal of \$115,000, but the committee has a long way to go to collect the necessary funds within the 30 days prior to the event. Mr. Metcalfe thanked all of the citizens and corporate sponsors that have donated to the events, thus far, and he directed residents and business owners who may wish to make a donation to (a) visit July 4 Plymouth, Inc.'s website or (b) send a check via mail at P.O. Box 1776, Plymouth, MA 02362.

Mr. Metcalfe then talked about the procedures related to the lineup of the parade divisions, noting that the lineup will again occur in the parking lot of the former Stop & Shop location on the Plymouth/Kingston line. The maximum height of floats entered into the parade should be no more than 12 feet, he explained, to ensure that all float heights are under the state maximum of 13'6". Mr. Metcalfe indicated that the antique car division will line up on Bourne Street near Clyde's, as per the usual procedure.

Lastly, Mr. Metcalfe issued a call for volunteers to assist with the facilitation of the parade.

Chairman Tavares invited Anne Marie Winchester of South Shore Race Management and Jim Veneto of Wicked Awesome Productions to provide information on the second annual Independence Day 5K, which will raise funds for the July 4<sup>th</sup> events. Ms. Winchester reported that the race will begin at 8:00 a.m. at Cordage Park and end on Water Street. Runners will be transported from the parking lot at Plymouth North High School, she noted, and support vehicles will follow behind the last runner, to ensure that the parade route is cleared before the parade steps off at 9:30 a.m.

## **GOAL SETTING FOR FY2015**

Chairman Tavares introduced a brief discussion on the development of the Board's goals for Fiscal Year 2015. Included in the Board's packets, he noted, was the Town Manager's list of goals for FY2015. During the course of determining the Selectmen's goals, he said, some goals may converge with the Town's Manager's list of objectives, while some may not. Chairman Tavares asked the members of the Board to begin thinking about their respective goals over the next couple of weeks, so that the Board may establish a final list towards the end of June.

Chairman Tavares invited the Town Manager to discuss the short and long term objectives that she has identified for FY2015. Ms. Arrighi outlined a broad list of Town issues on which she would like to concentrate her attention over the next couple of years:

- 1820 Courthouse / Municipal Center Project
- Agreements with Medical Marijuana Facilities – obtaining a host payment
- Economic Development – establishing and filling the new position; 1,000 Acres title clearing; the creation of expedited permitting, and the acquirement of Cultural District status
- Parking Garage & Visitor Center
- Visitor’s Center
- Entergy – Negotiations on the new PILOT Agreement; 1,500-acre Entergy property
- Public Safety Issues – homelessness; drug trafficking; regulation of massage establishments; community policing; improvement of public relations between the police force and the community; White Horse Beach parking improvements
- Revenue – non-profit PILOT payments; review of all lease/license agreements; potential land revenue; revenue/finding ideas

The Board discussed some of Ms. Arrighi’s goals. Chairman Tavares expressed concern about the way by which the proposal to enact Payment-In-Lieu-of-Tax (“PILOT”) agreements with non-profit organizations could be met with apprehension by the non-profit community. This is a very delicate matter, he said, as this will involve organizations that provide very important services to the Plymouth community.

Selectman Muratore inquired if the proposal to enact PILOT agreements with non-profit organizations relates only to those that own property in the Town of Plymouth. Selectman Page stated that he would like the Town to initially consider only those organizations that own property. Ms. Arrighi emphasized the fact that this is simply a measure that the Town is exploring—it is not a foregone conclusion.

## **COMMITTEE LIAISON / DESIGNEE UPDATES**

**Council on Aging Volunteer Award Luncheon** – Selectman Muratore reported that he and Chairman Tavares attended the Council on Aging’s Volunteer Award Luncheon on May 29, 2014. Chairman Tavares presented awards to the COA’s dedicated volunteers during the well-attended luncheon, he said, for which LifeCare of Plymouth generously provided the food.

**Expedited Permitting** – Selectman Muratore informed the Board that he and the Town Manager met in open session with the Planning Board to talk about the implementation of efficiencies within the Town’s permitting processes. The recommendations brought forth to the Planning Board appear to have been met with some agreement that there is room for improvement, he said, and the group discussed the establishment of a subcommittee to explore the proposed ideas.

**Memorial Day Parade** – Chairman Tavares thanked the Director of Veteran Services, Roxanne Whitbeck, for organizing yet another outstanding Memorial Day Parade, in which, he noted, all five members of the Board marched.

**American Legion Post #40 and Royal Canadian Legion** – Chairman Tavares was pleased to note that he and Selectman Page visited Plymouth’s American Legion Post #40 to present the Royal Canadian Legion of Georgetown, Ontario with a certificate honoring the legion’s visit to Plymouth during Memorial Day Weekend.

**Cole Bros. Circus Event at the Plymouth Municipal Airport** – Chairman Tavares informed the Board that, as part of the forthcoming Cole Bros. Circus event at the Airport, the Kiwanis Club has arranged for a behind-the-scenes tour of the Circus, so that residents can observe how the Circus operates and the way by which the animals are tended.

**Distinguished Visitors Committee** – Chairman Tavares indicated that the Distinguished Visitors Committee will meet on Wednesday, June 4, 2014 to discuss committee policies and host itineraries for upcoming official visits.

**Visit from Folk Artist Eric Dowdle** – Chairman Tavares noted that renowned folk artist Eric Dowdle visited Plymouth as part of an event hosted by the Plymouth County Development Council at Memorial Hall on May 30, 2014. Mr. Dowdle, he said, is working on a television series named “Paint the Town,” within which Plymouth will be featured in the series’ first episode. Chairman Tavares pointed out several mounted photographs depicting Plymouth, which Mr. Dowdle generously donated to the Town.

**Opening Night for Plymouth Pilgrims Baseball** – Chairman Tavares was pleased to report that Selectman Mahoney will represent the Board at the opening game of the Plymouth Pilgrims 2014 Baseball Season, to be held at Forges Field on June 6, 2014.

## **OLD BUSINESS / LETTERS / NEW BUSINESS**

**Water Street Project / Construction Work at Night** – Selectman Page expressed concern about the duration of the Water Street improvement project. He inquired if the Town can allow work during the evening hours, to expedite and complete the project before the peak of the tourist season arrives. Ms. Arrighi responded that the Town would have had to bid the project this way (requiring that work be done during evening hours). The Town could consider this for future projects, Ms. Arrighi said, but only after thorough outreach is conducted with neighboring residents.

**Pavement Markings** – Referencing concerns brought forth earlier during the evening by Precinct 3 Chairman Gerry Sirrico, Chairman Tavares acknowledged that many of the Town’s pavement marking appear to be faded. He asked for a follow-up report from the DPW on the conditions of the Town’s roadway markings.

**Schedule of Roadway Repairs / Community Outreach** – Chairman Tavares noted the number of roadway patching projects that are either underway or are in need of attention. As such, he asked if the DPW has developed some sort of organizational schedule to address these repairs and ensure that the public is adequately informed of roadway closures and detours. Chairman Tavares expressed his belief that the relevant departments and

divisions overseeing these various projects should be fielding calls from residents before they are referred up to the Town Manager's Office.

**Litter at Highway Interchanges** – As a follow up to an inquiry that he made during the May 13, 2014 meeting, Chairman Tavares reported that a letter was issued to Plymouth's legislative delegation regarding the proliferation of litter along and around the highway interchanges at Route 3. In the letter, he explained, the Town asked Plymouth's legislative delegation to facilitate the cleaning of these important entrances to town. Chairman Tavares indicated that the Town has not yet received a response from MassDOT.

## **ADJOURNMENT OF MEETING**

On a motion by Vice Chairman Provenzano, seconded by Selectman Mahoney, the Board voted to adjourn its meeting at approximately 8:30 p.m. Voted 5-0-0, approved.

*Recorded by Tiffany Park, Clerk to the Board of Selectmen*

*A copy of the June 3, 2014 meeting packet is on file and available for public review in the Board of Selectmen's Office.*